SMARTboard Basics

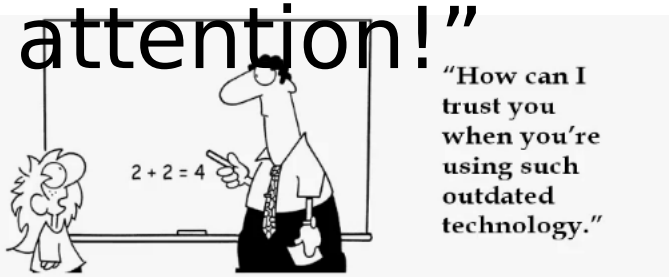
November 7, 2011

Before We Begin..

- How many of you have used SMART Boards?
- Did you know you could take screenshots?
- Did you know you could export your edits back into PowerPoint?
- Did you know you could record using SMART?
- Did you know you could create interactive games?

Why Use SMART Boards?

"Use their technology, or Lose their attention!"



The Equation is Simple:

CF + T = ES&AS

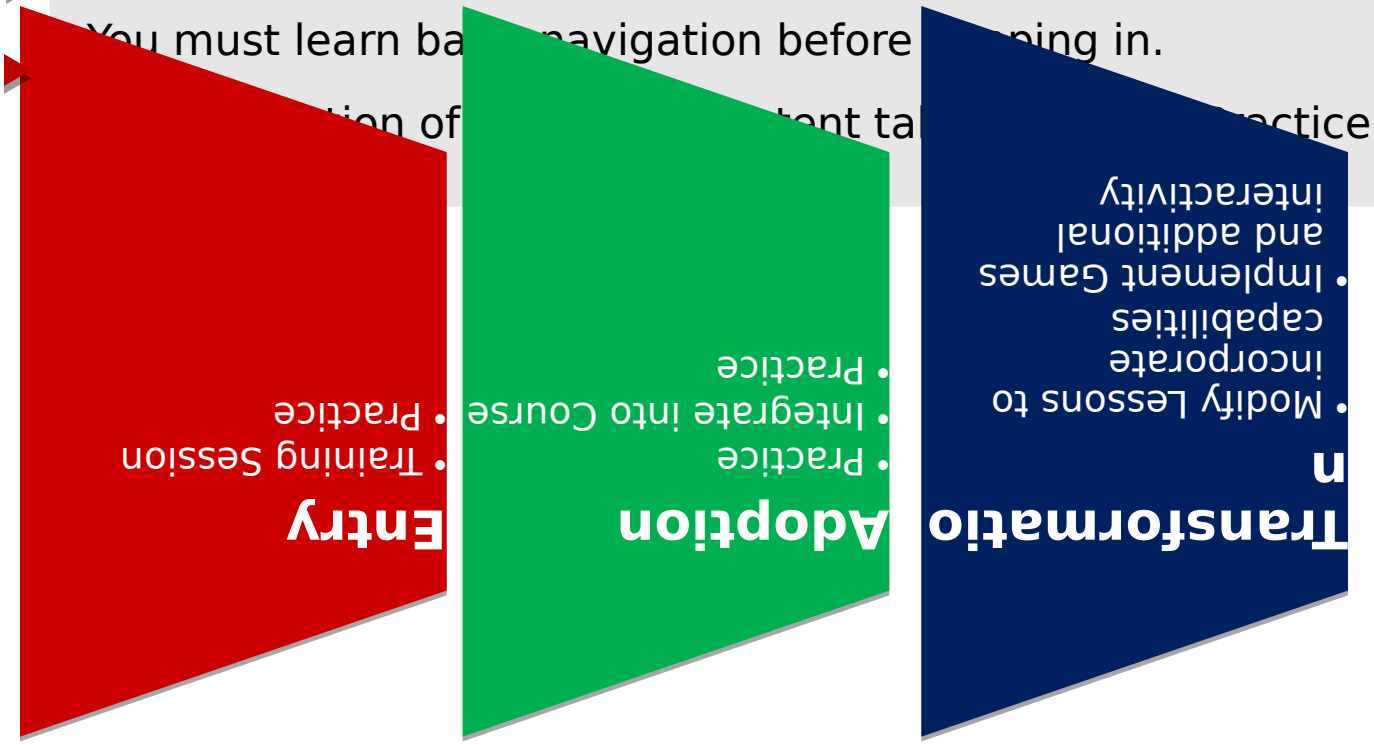
What You Can Expect From Today

- Identify SMART Interactive Board equipment
- Navigate SMART Notebook software
- Identify Next Steps if you want to continue experimenting with SMART boards

Watch Video: SMARTboards in Higher Education

Using SMART boards in the Classroom

- SMART Interactive Boards offer advanced capabilities to transform materials into interactive lessons , **but…**
- You will **not** become a SMART board expert in one training session.
- You must learn ba navigation before ning in.
- tion of tent ta actice!



Where are SMART boards at DAU

- Huntsville
  - TBD – Coming soon…
- Kettering
  - Multi-Purpose room
- Fort Belvoir
  - TALL , President’s Conference Room
- Mid Atlantic
  - No SMART boards available
- West Region
  - No SMART boards available

Agenda

Session 1

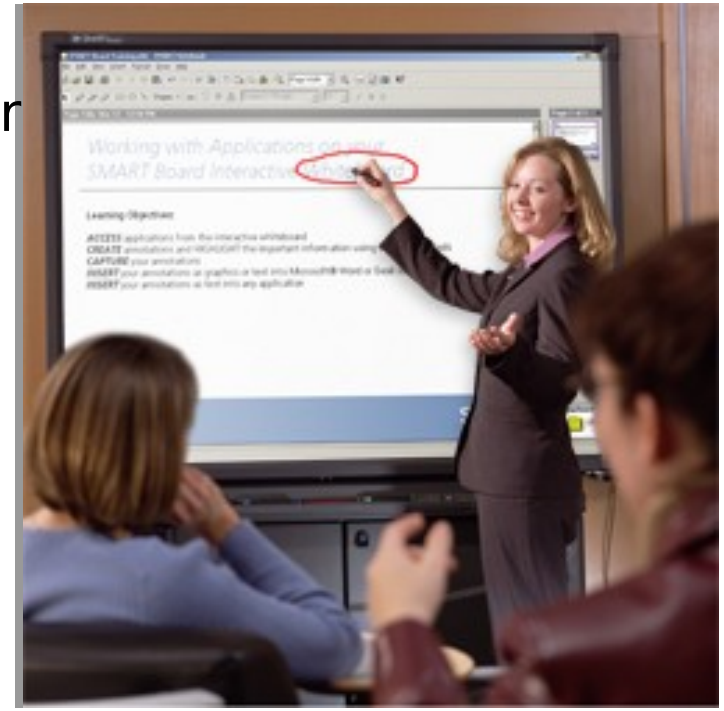
1. Equipment Overview
2. Getting Started
3. Navigate, Emphasize, Mark-up, & Takes Notes
4. Ink Layer
5. Screen Capture
6. Handwritten to Type
7. Import & Export to PowerPoint
8. Take Notes

Session

9. Record
10. Interactive Games

Equipment Overview

- SMART Interactive Whiteboar
  SMART Overlay
- Pen Tray & Eraser
- Status Lights
- SMART Notebook



Getting Started

- Orient Board prior to class
  - Best Practice: Always Orient before a session!
- Launch SMART Notebook Toolbox before EACH session
  - Start > SMART Technologies > SMART Product Drivers > SMART Board Tools
- Customize Toolbox
  - Select the wrench > add any functions/features that you use frequently

Navigate, Emphasize, Mark-up, & Takes Notes

- Slideshow Toolbar - Arrows
- Forward – Click twice, 2nd click to the right of the first
- Backward – Click twice, 2nd click to the left of the first
- Pen, Highlighter

Magic Pen

Drag-n-Drop Files/Erase

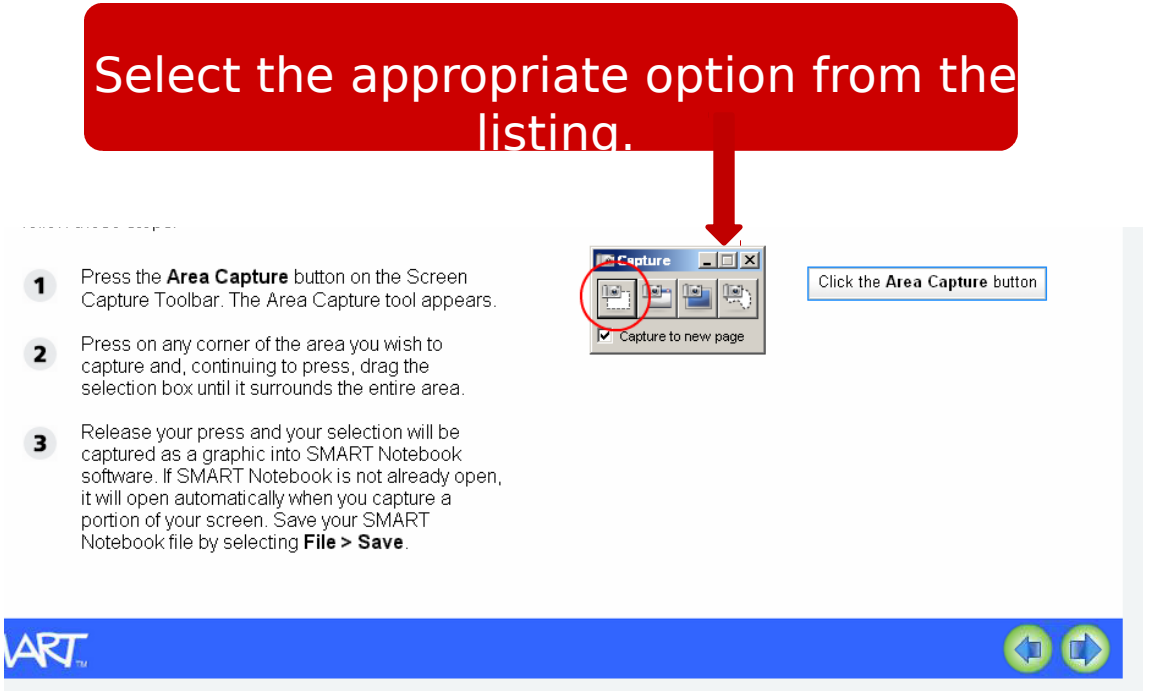
Ink Layer

- SMART Notebook should be open!
- Ink Layer - PowerPoint
- Ink Layer – Webpage, Word, Excel etc.
- Frame – pick-up pen on any screen

Close Ink Layer

Screen Capture

- Capture Entire Screen
- Capture square
- Capture freestyle area
- Save to Notebook file


Select the appropriate option from the listing.
1 Press the Area Capture button on the Screen Capture Toolbar. The Area Capture tool appears.
2 Press on any corner of the area you wish to capture and, continuing to press, drag the selection box until it surrounds the entire area.
3 Release your press and your selection will be captured as a graphic into SMART Notebook software. If SMART Notebook is not already open, it will open automatically when you capture a portion of your screen. Save your SMART Notebook file by selecting File > Save.
Capture
Capture to new page
Click the Area Capture button

Handwritten To Typed

- Handwrite Notes
- Translate to Text

Importing & Export - PowerPoint

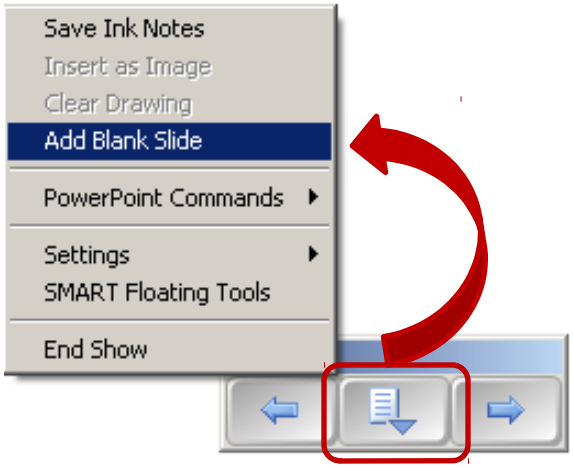
Importing PowerPoint into Notebook

- Open Notebook Application
- Click File > Open
- Browse for PowerPoint Presentation > Click Open
- CHALLENGE: You may (probably ▮▮) LOSE formatting

Exporting Notebook into P

- Click File > Export
- Select PowerPoint
- NOTE: Saves entire page as a graphic. You cannot ungroup or modify objects within the slide.

Take Notes



- Use PowerPoint toolbar
- Add Blank Slide
- Write Notes
- Prompt “Save file” – Click Yes
- File saved as Graphic

Install SMART Notebook Software

- Notebook is on DAU Approved List!
- Familiarize & Learn without having a Board

STEP 1

Request IS Department Install Notebook

- http://smarttech.com/us/Support/Browse+Support/Download+Software

STEP 2

Provide Serial Number to download

- Can use a Serial ID of any SMART board product
- Example: Fort Belvoir Interactive Board SB685-R2-712461

SMARTBoard – Record & Activities

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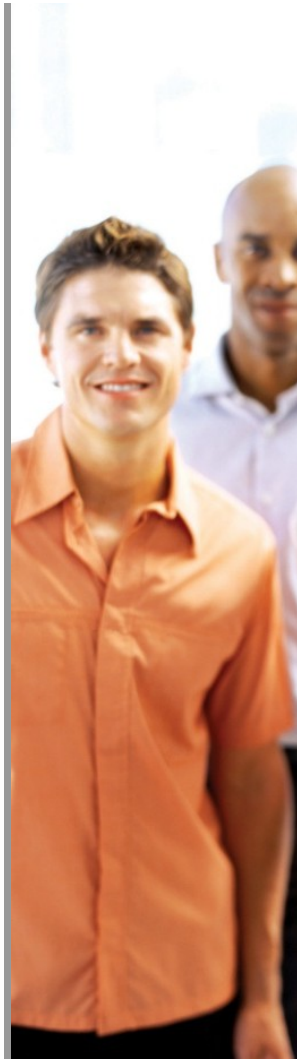
Record

Sample Recording

- Record Desktop
- Record Window
- Record Area
- Save Video



Interactive Games

- Gallery > Lesson Activity Toolkit > Activities
- Select Activity
- Click Edit
- Add content
- Save File

KEY POINTS

- Files are saved in a NOTEBOOK file.
- If you are delivering via a PowerPoint, to play the activity, you have to launch the Notebook file

What Do I Do NEXT?

- Visit SMART Tutorials
- Schedule time and receive one-on-one instruction (i.e., DCO Connect)
- Reserve room with Board and PRACTICE! PRACTICE! PRACTICE!
- Identify content areas to add interactivity

To Participate in Interactive board evaluations (both Software and hardware solutions), please contact Janine.leboeuf@dau.mil or Tall.dau@dau.mil.